



TRANSFER OPPORTUNITY

FOR STATE EMPLOYEES



Senior Special Investigator - Public Works

DEPARTMENT OF INDUSTRIAL RELATIONS

Office of the Director/Legal Unit

Position: Senior Special Investigator

Salary: \$4,888 – \$5,899

Location: 455 Golden Gate Avenue, 9th Floor, San Francisco

Duties: Under the general direction of the Chief Counsel and supervision of a Supervising Special Investigator, the incumbent conducts independent investigations on assigned Public Works cases in preparation for hearings, and analyzes the application of and enforcement of Public Works rules, regulations, and laws.

The Senior Special Investigator assigned to the Legal Unit has the responsibility to: (1) conduct investigations to detect and verify suspected violations of Public Works laws, administrative rules and regulations; (2) conduct on-site investigations; (3) work closely with other governmental regulatory agencies; (4) coordinate investigations with the Division of Labor Standards Enforcement; (5) contact the awarding bodies to obtain or verify information; (6) seek opinions from knowledgeable sources including working closely with city attorneys or attorneys for developers or contractors; (7) gather documents and interview various state and local personnel, union officials, and those generally filing coverage requests; (8) attempt to resolve issues and disputes arising under the Public Works laws; (9) prepare investigative reports; (10) testify at conferences, hearings and judicial proceedings, if needed; and (11) perform other duties as required.

SROA and eligible Surplus Employees will be given first consideration and are encouraged to apply. Current State employees eligible for transfer or list appointment to the above class may apply by sending a completed Std. 678 State application to:

DIR Personnel Office
Attn: Vickie Goodwin
455 Golden Gate Avenue, 8th Floor
San Francisco, CA 94102

Submit Application by **January 3, 2008**, or until position is filled. Applications will be reviewed and interviews for some or all applicants may be scheduled subsequently.

CALIFORNIA STATE GOVERNMENT - EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE, OR SEXUAL ORIENTATION